

REFEREE FORM

Please complete and return as soon as possible to: **HR Dept, 13 Marlborough Road Langley Slough SL3 7JW, email: Info@macadamiasupport.co.uk**

If you have been with your current employer **for less than 3 years**, please provide referee details from your **last two employers** below.

If you have been with your current employer **for over 3 years**, please provide referee details from your **two most recent employers only** below. Please note that if you have **not been employed recently** then you can provide references from an educational establishment such as a school or university or alternatively from employment agencies if you have been undertaking temporary work.

Referee 1

First Name:		Title:	
Surname:		Job Title:	
Company Name			
Company Email address (Mandatory)		Telephone number	
Building Name and Street Name			
Town			
County		Post Code	
Dates of employment (if applicable). From:			
Dates of employment (if applicable). To:			
How do you know the above person			
Are we able to contact the referee immediately for a reference?	Y / N		
If no please provide a date when we are able to contact this referee			

Referee 2

First Name:		Title:	
Surname:		Job Title:	
Company Name			
Company Email address (Mandatory)		Telephone number	
Building Name and Street Name			
Town			
County		Post Code	
Dates of employment (if applicable). From:			
Dates of employment (if applicable). To:			
How do you know the above person			
Are we able to contact the referee immediately for a reference?	Y / N		
If no please provide a date when we are able to contact this referee			

Applicant Details

First Name		Surname	
Signature		Date	